



FULLERTON SCHOOL DISTRICT  
**PARKS**  
**JUNIOR HIGH**

**D. Russell Parks Junior High School**

1710 Rosecrans Avenue

Fullerton, CA 92833

Phone: (714) 447-778

Fax: (714) 447-7556

<http://parks.fullertonsd.org/>



Access student grades/citizenship at the PowerSchool Website:

<https://ps.fsd.k12.ca.us/public>



Passwords and usernames for Powerschool were  
available at iPad distribution.

If you are still in need of your username and password, parents may pick  
up the information in the office with a photo ID.

## **2024 - 2025 SCHOOL CALENDAR**

### **IMPORTANT DATES, HOLIDAYS, AND NON-STUDENT DAYS**

First Day of School (12:00 PM Dismissal)	Monday, August 12, 2024
Back to School Night	Wednesday, August 21, 2024
Labor Day (No School)	Monday, September 2, 2024
Staff Development Day (No School)	Wednesday, September 25, 2024
Fall Parent Teacher Conferences (12:00 PM Dismissal)	Thursday, September 19, 2024
Early Dismissal (12:00 PM Dismissal)	Friday, September 20, 2024
Staff Development Day (No School)	Friday, November 1, 2024
Veterans Day Recognition (No School)	Monday, November 11, 2024
Thanksgiving Break	Monday, November 25 - Friday, November 29, 2024
Early Dismissal Winter Break (12:00 PM Dismissal)	Thursday, December 19, 2024
No Student Attendance Day (No School)	Friday, December 20, 2024
Winter Recess	Monday, December 23, 2024 - Friday, January 3, 2025
Semester Records Day (No School)	Monday, January 6, 2025
Dr. Martin Luther King Jr. Day (No School)	Monday, January 20, 2025
Spring Parent Teacher Conferences (12:00 PM Dismissal)	Thursday, February 13, 2025
Early Dismissal (12:00 PM Dismissal)	Friday, February 14, 2025
Open House	Thursday, February 6, 2025
Lincoln's Holiday	Monday, February 10, 2025
Washington's Day	Monday, February 17, 2025
Early Dismissal Spring Break (12:00 PM Dismissal)	Friday, March 14, 2025
Spring Break	Monday, March 17 - Friday, March 21, 2025
Memorial Day (No School)	Monday, May 26, 2025
Last day of school (12:00 PM Dismissal)	Friday, May 30, 2025

### **EARLY RELEASE WEDNESDAYS**

**All Wednesdays are early release 2:01 PM Dismissal.**

**Please reference our Parks Google calendar for holidays, events, and dismissal time reminders.**  
**PLEASE CHECK THE SCHOOL WEBSITE REGULARLY AND READ ALL EMAILS AND TEXT**  
**MESSAGE REMINDERS, AS DATES AND TIMES ARE SUBJECT TO CHANGE.**

## **STUDENT/PARENT HANDBOOK**

The following Parks Junior High School and Fullerton School District guidelines are provided to ensure students and parents are aware of important information in order to promote student success and our three PBIS pillars: Respectful, Responsible, and Purposeful.

### **Mission & Vision**

The mission of Parks Junior High School is to foster a respect for community, and appreciation for personal responsibility while providing for optimal intellectual, social, physical, and emotional growth.

### **School and Office Hours (714) 447-7785**

The Parks office is open from 7:30 AM to 3:30 PM each school day. School begins at 8:00 AM and ends at 2:51 PM. Each Wednesday, students will be released earlier in order to provide collaboration time for teachers to focus on instructional planning and articulation. On Wednesdays, school begins at 8:00 AM and ends at 2:01 PM.

Students are not allowed on campus before 7:30 AM and need to leave school promptly at the end of each school day. The only exceptions are students arriving early or leaving late to participate in school sponsored events, activities, interventions and/or discipline.

### **Media Center**

The media center is open for use during school on days when the media clerk or technician is available. Students must have a pass to enter the media center during class time unless accompanied by a teacher.

### **Closed Campus Policy**

Once students arrive on campus, they are expected to remain on campus until after school dismissal. If a student needs to leave school because of an appointment, illness, or for any other reason, an adult (at least 18 years of age) whose name is listed as an emergency contact in PowerSchool must sign the student out in the main office. Visitors to campus must check in at the front office and will be asked to show a valid California or military ID.

### **Contact Information**

Please inform the office immediately if your address or telephone number(s) change, and make sure all student emergency contact information is updated on PowerSchool.

### **Attendance (In accordance with FSD BP 5113)**

Every absence from school must be resolved by a call from a parent or guardian the day of the absence if at all possible, or within five days of the absence. A message recorder is available during non-school hours. Or, upon return, students may bring a note from the parent/guardian to the attendance clerk before school. The note must include the following:

- a. Student's full name and grade
- b. Date(s) of absence
- c. Reason for absence
- d. Signature of parent/guardian and relationship to student

After (5) days, any unresolved absence will be considered an unexcused truancy/absence.

A student's absence shall be excused for the following reasons with valid note or phone call.

Please note: Parents can excuse up to 3 days. Any additional days beyond 3 will require a doctor's note:

1. Personal illness
2. Quarantine under the direction of a county or city health officer
3. Medical, dental, optometric, or chiropractic appointments of the student
4. Attendance at funeral services for a member of the student's immediate family
5. Upon advance written request by the parent/guardian and the approval of the principal or designee,
6. Appearance by the student in court
7. Observation of a holiday or ceremony of his/her religion. Attendance at religious retreats not to exceed four hours per semester
8. Students with a fever of 100 degrees Fahrenheit or above, or who are vomiting, should not remain at school. The student must be fever free without the use of fever-reducing medicine for 24 hours before returning to school. This allows the child time to recuperate, reduces susceptibility to other illnesses, and prevents other students from getting sick.

### **Tardies**

It is important for all students to be at school and in each class on time. A tardiness occurs when a student is not in his/her assigned seat when the bell stops ringing. Tardiness to class interferes with class procedures, instructional time, and negatively impacts student achievement.

Tardies accumulate each quarter and will result in increasing disciplinary consequences. Three tardies to one class period (Period 1-7) will also result in an after school detention.

### **Period Truancies**

Students are expected to attend each of their scheduled classes. Students who fail to attend a class for any unauthorized period of time will be considered truant and disciplinary consequences will be assigned.

### **Appointments**

When leaving school early or arriving late due to a dental or medical appointment, documentation from the medical office will be required in order to excuse the absence. Parents need to sign students in and out at the front office for appointments during the school day.

### **Signing Students Out of School**

To ensure student safety, when a student is being picked up during the school day, they will only be released to the following people:

- A parent/guardian
- An adult (at least 18 years of age) whose name is listed as an emergency contact in PowerSchool. The adult must come to the office and show a form of photo identification before signing the child out of school. Students will not be released on their own.

### **SARB/SART**

Students with excessive (excused or unexcused) absences or students with excessive tardies may be referred to the School Attendance Review Board or Team.

Parents/Guardians of children ages 6 to 18 are obligated to compel their children to attend

school. Parks shall abide by all state attendance laws and may use appropriate legal means to correct the problems of excessive absence or truancy.

### **SSOAR (Saturday School Opportunity for Attendance Recovery)**

Students who are absent, excused or unexcused, are encouraged to attend SSOAR. The school calendar is designed to minimize problems for families who plan vacations around traditional holiday periods. Parks urges parents to schedule medical and other appointments after school whenever possible so that a student does not miss, or misses only a small portion of the school day. Parks does not want students to come to school when they are sick, and SSOAR gives everyone the opportunity to improve their attendance. SSOAR is held on scheduled Saturdays throughout the school year from 8:00 AM until 12:00 PM.

### **Fullerton School District Policy and Regulations for Intra/Interdistrict Transfers**

Approval for the Intradistrict Transfer is contingent upon space availability and upon the parents/guardian assuming the responsibility for transportation to and from the new school of attendance.

Transfers may be rescinded for the following reasons:

1. Lack of space at the school of choice.
2. Unsatisfactory attendance: three absences during the attendance reporting period.
3. Tardiness: three tardies during the reporting period.
4. Failure of the parent/guardian to make and maintain adequate transportation arrangements, i.e., no earlier than 15 minutes before school and no later than 15 minutes after school.
5. Unsatisfactory behavior or citizenship.
6. Ceasing participation within a “specialized” school program.
7. After consulting with the parent/guardian, when the principal determines that the intra/interdistrict attendance is no longer in the best interest of the student.
8. Providing false or misleading information on the transfer application or enrollment documents.

### **Health Services and Medications**

Students are required to notify a staff member immediately if an injury or illness occurs. Parents are requested to notify the school about any serious health concerns or conditions. The school nurse serves more than one school and is not available on a daily basis, but a health clerk is on campus. All medications taken at school, including any over-the-counter medications, must be prescribed by a physician.

Education Code 49423 requires an “Authorization for Medication Administration” completed by the physician and parent detailing the method, amount, and time schedules by which the medication is to be taken, before a student may take medication at school. Medication must be provided to the school in the container in which it was purchased/prescribed, and must be clearly labeled with the student’s name. Students are not allowed to carry any medication during the school day unless it is for emergency use, as specified by a physician. Non-prescription medications may not be carried on campus.

If a student is ill, he/she needs to report to the Health Office, and the office will contact the parent. Students are not to contact parents using classroom or personal cell phones.

### **Student Messages and Deliveries**

Lunches, iPads, PE clothes, messages and other items brought to the school office will be available for the student to pick up during passing periods, nutrition break, lunch, and after school. In order to maximize instruction time and learning, and to minimize

classroom disruptions, **items will not be delivered to classrooms and students will not be called out of class.** Students are made aware they will need to check the table for delivered items. Students will be called out of class only in an emergency, not for notification of delivered items. Students are not allowed to bring gift items, such as flowers or balloons.

### **Student ID Cards**

Each student will be provided with a school ID card. If a student loses his/her ID, a replacement may be obtained in the office for a fee of \$5.00. ID cards are required for all school athletic games, events, replacement Tutorial card/Restroom pass, or power bank.

### **Breakfast/Nutrition/Lunch [www.myschoolbucks.com](http://www.myschoolbucks.com)**

The school provides access to nutritious snacks, food, and beverages, before school, during nutrition, and during lunch for a cost (reduced cost/free lunch may be provided through an application process –see the front office for details or visit [www.myschoolbucks.com](http://www.myschoolbucks.com)). Otherwise, students are expected to be responsible for their own snack and lunch. Parents may drop off lunches in the front office in an emergency or for a special occasion. Students will be asked to show their student ID in order to pick up their lunch/snack. All lunches should have student names clearly written on them.

Lunch purchasing is on a first come, first served basis. Saving places or cutting in line is prohibited. Students are to remain in the designated eating areas for the first ten minutes of lunch or until they have finished eating. Students may not be in classrooms or the main building or main restrooms during nutrition or lunch unless accompanied by a teacher. Students are expected to dispose of all trash items in the proper trash receptacles. Littering or throwing of food, ice, drinks, or containers will result in disciplinary action.

### **Cell Phones and Electronic Devices Policy**

- **Cell Phones:** Must be turned off and put away during school hours. Students may only use their phones with prior permission from a teacher or administrator in the school office. Unauthorized use, including accessing, using, or viewing phones during school hours, will result in confiscation. Consequences include after-school detention and other disciplinary measures.
- **Photo and Video Use:** Cell phones must not be used for video or photographic purposes on campus at any time. This policy helps us reduce cyber-bullying and academic dishonesty, and ensures instructional integrity.
- **Other Electronic Devices:** Handheld video games, AirPods, and Bluetooth headphones are not permitted on campus. Smart Watches must be set to Airplane Mode. Failure to adhere to these guidelines will lead to progressive disciplinary actions.

#### **Before School:**

- Phones and electronic devices should be turned off and stored in backpacks.
- Devices should not be used while waiting for the school day to begin.

#### **During School Hours:**

- Phones and electronic devices must remain off and stored in backpacks.
- Devices may not be used during passing periods or in restrooms.
- If a student needs to make an emergency call, they should go to the office to request permission.

#### **Lunch Time:**

- Phones and electronic devices should remain off and stored during lunch.
- We encourage students to engage with their peers, participate in activities, and enjoy their break from screens.

**After School:**

- Phones and electronic devices should remain off until students have left the school campus.
- Students are expected to follow the policy until they are off school property.

**Consequences for Policy Violations:**

1. **First Offense:** Confiscation of the device.
2. **Second Offense:** Confiscation of the device and parent pick-up required.
3. **Third (+ Additional) Offense:** Confiscation of the device, parent pick-up required, and 1-hour after-school detention, and or required check in of device with the main office.

Please note that Parks is not responsible for any lost or stolen cell phones or AirPods. For more details, you can review the [Fullerton School District Board Policy 5131.8](#) here.

**Personal Property and Belongings**

Skateboards, scooters, toys, sports equipment, practical joke paraphernalia, hats that are not fully brimmed, cameras, Sharpies/permanent markers/paint pens, laser pointers, and any other unauthorized items are not permitted at school. These items will be confiscated and turned over to an administrator. A parent will need to pick the item(s) up from the office.

Students assume the responsibility for loss or damage to their clothing, equipment, books, instruments, cell phones, Airpods/earbuds/headphones and all other personal belongings. The Parks staff strives to protect all personal property but is not responsible for any stolen, lost or damaged personal items. The Fullerton School District is not responsible for lost, stolen, or damaged articles and discourages students from bringing expensive items or large amounts of cash to school.

**Lost and Found**

Items found on campus should be brought to the office. Any lost/stolen items should be reported to the office and students should seek assistance in finding lost articles before or after school. Any unclaimed “lost and found” items will be donated to a charity organization at the end of each quarter.

**Transportation**

**ALL BUS RIDERS MUST SHOW THEIR BUS PASSES.**

Bus Stop Safety: Students are expected to respect the privacy and property of homeowners near the bus stop, and conduct themselves in an orderly manner while waiting for the bus. Littering, smoking, throwing objects, vandalizing, playing dangerously, taunting animals or harassing others may result in loss of the bus riding privilege.

School Bus Safety Rules:

- 1) Follow the driver’s instructions
- 2) Stay out of the ‘Danger Zone’ (10 feet back from the bus door)
- 3) Remain seated, facing forward
- 4) Keep hands, feet and objects to yourself
- 5) Be polite and talk quietly
- 6) No eating, drinking, smoking, vaping, or chewing gum

NOTE: Repeated failure to show bus passes or violation of safety rules may result in loss of riding privilege.

### **Bicycles/Skateboards**

Bicycle racks are provided for the convenience of students. All bicycles need to be parked in the bike rack at the front of the school and locked with students' own locks. For everyone's safety, bicycles are not to be ridden on school grounds. In accordance with public law and for their personal safety, students should wear helmets when riding bicycles. The school is not responsible for theft or damage to bicycles. Theft should be reported to the office and to the Fullerton Police Department. For your protection, bicycles should be registered with the police department. Bicycles must be walked on campus. **Skateboards** are not permitted on campus at any time. Students may not store skateboards on campus for riding to/from school.

### **Walkers, Riders, and Carpools**

Students walking to school or receiving rides should be alert to heavy traffic around campus before and after school. For safety, students should cross the street in marked crosswalks only. We strongly encourage parents to use the curb on the school side of Parks Road to drop off and pick up their students. **Parents, please do not stop your vehicle on Rosecrans Avenue for drop-off or pick-up.** A drop-off and pick-up lane is available to parents, so students should not be dropped off or picked up in the parking lots or bus lanes. Parents are also encouraged to establish a pick-up point in the neighborhood surrounding the school. Students who need to cross Parks Road should do so with our crossing guard at Conejo Lane or at the traffic light at Rosecrans. Students walking to and from school are expected to respect the homeowners' property and walk only on sidewalks or paths. Students who have not been picked up within 15 minutes after the dismissal bell must walk up to the front of the school (blue benches) to wait for their ride, where adult supervision is available. After the 15 min wait time the office will begin to call parents to verify the pick-up plan.

### **Technology**

Students need to be responsible, respectful, and purposeful when using devices that are connected to the internet. Our general expectations for students and their school issued iPads are listed below as well as on the bottom row of our PBIS Matrix:

1. iPads must come to school fully charged each day.
2. iPads must stay in a protective case at all times.
3. No pictures, audio, or videos may be taken without permission from teacher/administrator/students. Only photos and videos for class assignments are permitted. iPads are not to be used to take personal photos or videos.
4. iPads may be used during nutrition or lunch, while students are seated at the lunch benches or in the Theatron. Students should put the iPad away if walking to/from lunch line. .
5. Students are not allowed to handle or access another student's iPad for any reason, unless directly advised to do so by a teacher or administrator.
6. Never leave your iPad unattended.
7. If your iPad is missing/stolen or broken, immediately report it to an office staff member.
8. Students may not add a passcode on the device, download apps, change passwords, or use the iPad for anything other than educational purposes.
9. FSD email is for school use only. Students are not to use it for social communication.
10. Students may not add personal email accounts to their iPad

Again, the above are general expectations. Students should refer to the PBIS Matrix, as well as follow the instructions and directives of teachers/staff/administration.

### **Dances & Special Events**



Eligible students will be able to attend certain privilege activities. Eligibility is dependent upon the activity, and rules will be clearly displayed/communicated to students prior to the activity. Permission slips may be required. Students leaving early from off-site activities must have prior permission from an administrator to be picked up by a parent. No non-Parks guests are allowed. Mosh pits or sexually implicit dancing are prohibited.

Dress code will be enforced for all events. Students in violation of the Parks dress code will be asked to leave the event and parents will be required to pick up immediately. Students who are not present for the last 4 classes of the day may not attend dances or privilege activities. Administration reserves the right to revoke privilege activities based on student behavior, citizenship, academics, attendance or other criteria. Students are to be picked up immediately after events conclude.

### **After-School Clubs and Activities**

We encourage our students to be involved in a variety of after-school activities including sports, recreation, clubs, and dances. Students may begin a club by having a minimum of 10 students sign a petition to be regularly involved in the club. Students must then find a school staff member to be the club sponsor and submit their petition to an administrator. Once these steps have been completed the club sponsor may place announcements in the bulletin for club events.

- Students must meet eligibility requirements and provide permission/medical forms as required.
- Students must be in attendance during the school day to participate in club activities.

### **Physical Education**

The physical education program allows each student the opportunity to participate in a variety of activities at a level of skill that produces a feeling of satisfaction and achievement. In addition to the regularly scheduled program, students are encouraged to try-out for after-school sports/intramural programs. Physical education is a course required by the state. Students involved in private training clinics or extracurricular sports are also required to take PE.

Students are expected to dress out in approved attire to participate in PE each day. If a student does not dress out for PE, their grade will be affected. Students should not wear their PE uniforms home. Students are expected to change back into their school clothes after the PE period. Students are expected to wash their PE uniforms at the end of each week and return with a clean uniform at the beginning of each week. The PE uniform includes tennis shoes, socks, shorts, and a shirt. Sweatpants and sweatshirts may be used. Suggested clothing for PE may be purchased through the PE Department. More details on PE uniforms can be found in the PE handbook.

Each student is expected to keep his/her combination for the issued lock safe and secure throughout 7th and 8th grade. Locks that become damaged or lost must be replaced by the student at a cost of \$5.

If, for any reason, a student cannot take part in full physical education activities, a note **MUST** be sent by parents or guardians (which is honored for 3 successive days). If more than 3 successive days, a doctor's note is required stating the reason that the student cannot participate, specific restrictions, and a beginning/end date for restrictions. This note should be given directly to the main office (the office will notify the PE teacher).

### **Disaster/Fire Drills/Emergency Plans**

Fire and disaster drills are required by law and serve as an important safety precaution. It is essential that when the first signal is given, everyone on campus obey all orders promptly. Please be advised that in the event of a lockdown or drill, students will not be released from school until the lockdown has concluded.

In the event a major disaster affecting the entire community occurs during school hours, students will be held at school for safety reasons unless notified otherwise. Students will be released to parents or adults over the age of 18 listed in Powerschool as an emergency contact.

### **Safety**

While at Parks, we uphold a **“hands off” rule**. Horse-play, play fighting, and deliberate physical contact will not be tolerated and is subject to progressive disciplinary consequences.

### **Academics & Homework**

Homework is an integral part of a student’s school program and success. Homework supplements class work, and provides students the opportunity to practice foundational skills. Students may have homework each night in all core subjects. Those subjects include, but are not limited to, language arts, math, social science, and science. Homework can range from 50-120 minutes per night (Monday-Friday), and can impact a child’s grade in the particular class (based on teacher). Homework can come in many forms, and may include:

- Answering questions
- Reviewing daily notes
- Preparing for tests
- Working on a long-term class project
- Translations for a foreign language
- Designing a poster
- Reading a book for a literature review
- Working on vocal or dance skills
- Studying or defining vocabulary words
- Solving math problems
- Practicing a musical instrument or skit
- Using an iPad app to watch a video

Consistent parental involvement is integral to the homework process and student success in school. Parks recommends checking PowerSchool regularly or setting up “notifications” in PowerSchool to review attendance, assignments, and scores. Parents are encouraged to check the student planner regularly and ask questions about the homework. Additionally, parents should check online resources periodically, such as the school website.

If a child suggests that he/she has “no homework,” please ask your child or check teachers’ websites/Google Classrooms. Oftentimes, teachers may not assign “homework,” but they do prefer the child to practice concepts or read. Students should also review course syllabi for “turn-in” and “make-up” policies for particular classes (dates/policies can vary by teacher.) If at any time you have questions please reach out to the teacher via email or by calling the office to set up an appointment to talk about your concerns.

### **Make-Up Work**

Students have the ability to make-up missed homework, in a timely manner, if they have been absent due to an excused absence (see teacher syllabi). Students are expected to ask teachers for any make-up work and will be provided the same number of days to complete the missed work as the amount of days they were absent. Please allow at least 24 hours for teachers to prepare requested assignments.

### **Independent Study**

Short Term Independent Study is for those students who will be absent from school for three or more consecutive school days, which allows them to complete the work they normally would have completed in the classroom. All the laws and regulations that govern “regular” independent study apply to Short Term Independent Study. The Child Welfare and Attendance Director must approve extended absences longer than 25 consecutive school days. Please notify the office if you would like your student to participate in Independent Study. We would like as much advance notice as possible.

### **Report Cards & Progress Reports**

Report cards are published for parents and students to view at the end of each quarter, for a total of 4 times per academic school year. These can be viewed on PowerSchool. Mid-quarter progress reports are published for viewing between quarter report cards. Parents may request more frequent communication from the teacher or case carrier when a student is in danger of failing or when the student is achieving below the level of expectation.

## **General Rules & Expectations**

### **Student ID**

Students are required to carry their student ID with them at all times. Students should be prepared to show this ID for all school-related activities, to check out a ball during lunch, to check out a library book or loaner iPad, additional PAWS card/hall pass, or when asked by a staff member on campus.

### **Substitute Teachers**

Guest teachers are school district employees and should be treated with respect and courtesy. Substitute teachers have the same authority as regular classroom teachers and students are expected to follow all directions given by a substitute.

### **Hall Passes**

Students are not permitted in the hallways during class time unless they are accompanied by a teacher or have a pass from an authorized staff member. Students are expected to have a signed pass to go to the media center, office, health office, counselor, school psychologist, speech & language pathologist, or restroom. Students with special medical needs should notify the office so that arrangements for more frequent restroom use can be arranged.

### **Dress Code Policy Dress / Clothing Guidelines**

Parks Jr. High School requires students to dress appropriately for school. The daily clothing/attire should be conducive to a productive educational environment and should not be disruptive of school operations. In cases of questionable clothing choices, the school administration reserves the right to determine the appropriateness of the student's attire. The following serves as a reference to appropriate clothing while at school:

1. An article of clothing is prohibited if it contains wording or images that are obscene, libelous, or incites substantial disruption at school.

2. Clothing should be clean and in good repair.
3. Pants must be worn at the waist and must fit the waist without a belt. Visible undergarments are not acceptable. Belts must be appropriate to a student's waist size. No excessively long belts are allowed.
4. Closed-toe shoes must be worn at all times on campus. Soft-soled shoes, slippers, slides, flip-flops, or any open toe shoes are not permitted.
5. Pocket chains (such as might be used to hold a wallet or keys) are not allowed.
6. Clothing promoting drugs, alcohol, or tobacco products or that includes sexual images or innuendo is not permitted.
7. Styles of clothing (jackets, shirts, hats, lettered belt or belt buckles, "sagging," make-up, hair, etc.) which symbolize affiliation (as identified by the Fullerton Police Department) with negative youth groups are not allowed.
8. A pupil who comes to school without proper attention to personal hygiene or cleanliness of dress may be sent home or asked to change clothes.
9. "Onesie" style pajamas and blankets are not permitted.
10. Clothing that is too revealing (i.e. low-cut tops, short shorts, or clothing which allows undergarments to show) is not allowed. Jeans with tears/rips in areas that reveal undergarments or areas of the body normally expected to be covered by clothing within dress code are not permitted. No undergarments or posteriors shall show.
11. Students may not display offensive writing or drawing on their bodies.
12. Hoods may not be worn "up" at any time on campus.

Parks staff members may use their discretion in deciding if a student's dress is inappropriate. Any time a staff member believes a student's clothing is inappropriate or causing a disruption, the student will be referred to the office where an administrator will make the decision. Students will be required to change into school-supplied garments and will have their original clothing returned at the end of the school day. Repeated dress code violations may result in progressive disciplinary consequences.

### **Hat Policy / Sun Protection**

Students are allowed to wear specified hats to school in an effort to protect themselves from skin cancer and other hazards related to sun exposure (SB310). Bandanas and do-rags are not permitted. The Parks Jr. High School hat policy is intended for outdoor use only. Hats may not be worn indoors. Hats must meet all other dress code requirements. Hat styles permitted for use outdoors on campus include:

- Bucket style with perimeter brim of at least 2"
- Baseball style hat with bill worn forward only
- Sun hats with wide brim of at least 2"

### **PAWS CARDS/Tutorial**

Every Tuesday & Thursday, students participate in a "tutorial" period for which teachers "stamp" students' PAWS Cards to attend sessions to work on lessons or skills needed. Each student is given 1 PAWS card per Quarter. If they lose it, they must obtain a replacement from the office. First replacement: warning. All additional replacements: 1-hour detention after school.

### **Restroom Use**

Restroom use will be monitored by teachers in the classroom and students must have a pass from a teacher if using the bathroom during class time.

### **Perfume/ Body Sprays /Deodorant Sprays**

If you choose to use a perfume, body spray, or deodorant spray it is only permitted in the locker rooms during PE. Any use of these types of sprays inside the classroom or hallways will result in progressive disciplinary consequences.

### **Food/Drink/Gum**

Food and drinks are not to be consumed in the building (except inside classrooms during a rainy-day lunch or with permission from a teacher). Chewing gum is not permitted on campus at any time. Violations of this rule may result in progressive disciplinary consequences including campus beautification or detention.

### **Textbooks**

Students will be using digital textbooks for most classes. This is another reason why it is very important for all students to charge their iPads and bring them to school daily. Teachers do have hard copies available in class for students to use. If you would like a hard copy please contact the school office. Students would then be responsible for the book and maintaining its good condition.

### **Sports Eligibility**

We have an academic policy that is consistent with that of high schools. Students who do not have a minimum 2.0 GPA are ineligible and may not participate in after school sports. Team members who have serious attendance issues may be restricted from playing during that quarter. A player who commits a serious discipline infraction may be benched or removed from the team.

### **Academic and Behavior Interventions**

The staff at Parks is dedicated to providing appropriate support and assistance to help each student achieve his/her highest academic potential. Students and parents are encouraged to contact teachers or the counselor to learn about specific programs and interventions available. Students performing below grade level may be recommended for more intensive academic or behavior interventions.

### **Counseling**

Our counselors are available for students who may need assistance with academic or personal needs that are impacting academics or behavior. Students may be referred to a counselor by (1) a staff member, (2) a parent (3) other students, (4) themselves. Please use the Request for Assistance link on the Parks website.

### **Student Recognition**

Parks is proud to recognize our students for academic success, citizenship, and special accomplishments or efforts. We recognize students for academic excellence, and citizenship with a variety of awards.

Students can also earn PBIS Rewards points by demonstrating positive behavior and the Parks WAY characteristics. These points can be used to purchase reward prizes in the Panther Prime store.

### **Discipline Information**

Students learn best and feel a sense of pride when they are part of a positive school environment. Positive behavior will be rewarded and poor behavior will receive appropriate interventions. To promote a positive learning environment, the Parks behavior intervention philosophy can be summarized as follows:

Parks Junior High School  
Positive Behaviors Interventions and Systems  
***PBIS The Parks Way***

	Area	<u>W</u> ork with Purpose	<u>A</u> lways Be Responsible	<u>Y</u> our Respect Matters
<b>S C H O O L  W I D E  M A T R I X</b>	<b>Classroom</b>	<ul style="list-style-type: none"> <li>Follow directions the first time</li> <li>Complete all work</li> </ul>	<ul style="list-style-type: none"> <li>Arrive on time</li> <li>Write homework in planner</li> <li>Only water allowed in class</li> </ul>	<ul style="list-style-type: none"> <li>Be an active listener and learner</li> <li>Keep hands and feet to yourself</li> </ul>
	<b>Locker Room</b>	<ul style="list-style-type: none"> <li>Use equipment appropriately</li> <li>Get dressed quickly and sit on your number</li> <li>Strive for personal best</li> </ul>	<ul style="list-style-type: none"> <li>Lock up lockers / personal belongings</li> <li>Keep food / drink outside locker room</li> <li>Clean P.E. clothes weekly</li> </ul>	<ul style="list-style-type: none"> <li>Keep hands and feet to yourself</li> <li>Use indoor voices</li> </ul>
	<b>Hallways</b>	<ul style="list-style-type: none"> <li>Stay to the right</li> <li>Go directly to class</li> </ul>	<ul style="list-style-type: none"> <li>Only water allowed indoors</li> <li>Always use a pass</li> <li>Walking Only</li> </ul>	<ul style="list-style-type: none"> <li>Keep hands and feet to yourself</li> <li>Use indoor voices</li> <li>Pick up trash</li> </ul>
	<b>Events / Assemblies</b>	<ul style="list-style-type: none"> <li>Be supportive and encouraging</li> <li>Actively watch and participate</li> </ul>	<ul style="list-style-type: none"> <li>Stay in designated area only</li> <li>Arrive / leave on time</li> <li>Notify parents of after school events</li> </ul>	<ul style="list-style-type: none"> <li>Be a polite participant / spectator</li> <li>Fill in space and seats efficiently</li> <li>Keep the area clean</li> </ul>
	<b>To and From School</b>	<ul style="list-style-type: none"> <li>Use sidewalks</li> <li>Go directly to school / home</li> </ul>	<ul style="list-style-type: none"> <li>Use crosswalks</li> <li>Follow Crossing Guard directions</li> </ul>	<ul style="list-style-type: none"> <li>Stay off private property</li> <li>Use appropriate language</li> </ul>
	<b>Lunch / Nutrition</b>	<ul style="list-style-type: none"> <li>Include others</li> <li>Return borrowed sports equipment</li> <li>Use iPads only in upper Theatron</li> </ul>	<ul style="list-style-type: none"> <li>Stay in supervised areas</li> <li>Put waste in trash cans</li> </ul>	<ul style="list-style-type: none"> <li>Keep hands and feet to yourself</li> <li>Use appropriate language</li> <li>Follow supervisors' directions</li> </ul>
	<b>Restrooms</b>	<ul style="list-style-type: none"> <li>Take care of business, then get back to class</li> <li>Use restroom during breaks / passing periods</li> </ul>	<ul style="list-style-type: none"> <li>Wash hands</li> <li>Always use a pass</li> </ul>	<ul style="list-style-type: none"> <li>Respect the privacy of others</li> <li>Use indoor voices</li> </ul>
	<b>Technology</b>	<ul style="list-style-type: none"> <li>Use technology for educational purposes</li> <li>Report inappropriate use to an adult</li> </ul>	<ul style="list-style-type: none"> <li>Bring fully charged iPad daily</li> <li>Use only when directed by teacher</li> <li>Store iPads in backpacks</li> </ul>	<ul style="list-style-type: none"> <li>Cell phones turned off / put away</li> <li>Only use your own iPad</li> <li>Treat iPad with care</li> </ul>

Students who engage in behavior contrary to the guidelines in the PBIS matrix are subject to consequences that may include any one/combination of the following:

### **Lunch and Learn**

Lunch lessons on rethinking decision making and making our campus a more positive learning environment may be assigned to students to help teach/educate them on a variety of topics. This will be hosted by a counselor, administrator, or other support staff. You and your student will be notified if they are required to attend. Time to eat lunch and a restroom break will be provided.

### **Lunch Detention**

Students may be assigned the loss of privileges to eat with their friends. They will be supervised at a lunch table, given time to eat, use the bathroom, and have free time in their assigned space.

### **After School Detention**

Detention may be assigned by a teacher, administrator or designee. Detention is held from 3:00 PM-4:00 PM on designated days. Students/Parents will be given a minimum of 24-hour notice and must serve the detention when it is assigned or the consequence will be doubled. To reschedule an assigned detention, arrangements must be made prior to the date of the assigned detention and by parent request to an administrator.

### **Suspension/Expulsion**

A student will be suspended from school for violations of Education Code Section [48900](#), or if other means of disciplinary action have proven to be ineffective. A pupil shall not be suspended from school or recommended for expulsion unless the superintendent of the school district or the principal of the school in which the pupil is enrolled determines that the pupil has committed an act as defined pursuant to any of subdivisions of [48900](#).

### **Academic Honesty Policy**

Dishonesty, cheating, forgery, or plagiarism involves an attempt by a student to show a level of knowledge or skill which does not reflect his/her own learning. Consequences for violation of academic honesty include, but are not limited to, no credit on assignment or test, referral to the office, notification to parents, lowered citizenship, and possible loss of membership in National Junior Honor Society. See Board Policy 5131.9 for specific examples of academic dishonesty.

### **Bullying and Harassment Description**

Parks defines bullying as unwanted, aggressive behavior that involves a real or perceived power imbalance. The behavior is repeated, or has the potential to be repeated over time. The three types of bullying are listed below with examples:

- Verbal bullying is saying or writing mean things. Verbal bullying includes:
  - Teasing
  - Name-calling
  - Inappropriate sexual comments
  - Taunting
  - Threatening to cause harm
- Social bullying, sometimes referred to as relational bullying, involves hurting someone's reputation or relationships. Social bullying includes:
  - Leaving someone out on purpose
  - Telling other children not to be friends with someone
  - Spreading rumors about someone
  - Embarrassing someone in public
- Physical bullying involves hurting a person's body or possessions. Physical bullying includes:
  - Hitting/kicking/pinching
  - Spitting
  - Tripping/pushing
  - Taking or breaking someone's things
  - Making mean or rude hand gestures
  - Cyberbullying

\*any of the behaviors listed under verbal and social bullying that are committed online or using an electronic device.

Students can talk to or email a teacher, administrator, or counselor any time they would like to report bullying. Students can anonymously report bullying through the Parks Junior High and Fullerton School District websites using the Find it Fast icon "Report Bullying"

Any student who engages in bullying on school premises, or off campus in a manner that causes or is likely to cause a substantial disruption of a school activity or school attendance, shall be subject to discipline including but not limited to: conflict mediation, restorative circle process, counseling, apology letter, lunch detention, social probation, detention or suspension.

All Parks students should uphold our PBIS standards of Respect, Responsibility, and Purposefulness. Treating one another with kindness and compassion as we enjoy our two Junior High years together.